

## Career Opportunity: Junior Clinical Operations Coordinator (f/m/d)

**Location:** 100% Remote | Flexible Hours | Freelance or Student Basis

### Who we are

At **Probando**, our mission is to improve lives by accelerating access to groundbreaking therapies. We aren't just a recruitment agency; we are specialized partners for clinical trials. We bridge the gap between study sites and research by combining a patient-centric approach with strategic digital outreach.

### The Role

We are looking for a motivated student or recent graduate to join our **Clinical Operations team**. This role is ideal for those with a background in **Nursing, Medicine, Health Management, Public Health, Life Sciences, or Biotechnology**. This position is focused on the professional management and logistical coordination of clinical trials. You'll be helping us coordinate the "engine" that makes recruitment successful.

### Your role:

- **Site Coordination:** You'll handle the documentation flow and ensure that potential participant data is successfully forwarded to international study sites.
- **Project Support:** You'll work closely with our project leads to help manage recruitment milestones and keep everything organized.
- **Administrative Operations:** Supporting the "back-office" tasks that allow clinical trials to move forward efficiently.
- **Quality & Data:** Ensuring that information is tracked correctly and that our communication with study sites remains professional and clear.

### What we're looking for:

- **Education:** A background or current studies in Nursing, Medicine, Health Sciences, Life Sciences, Biotech, or Health Management.
- **Languages:** **English is a must** for our internal work. Since we work internationally, any additional language you speak is a huge plus.
- **Self-Driven:** Since we are 100% remote, you need to be reliable and good at managing your own time.
- **Experience:** If you know GCP or have worked in trials before, that's great. If not, we still want to hear from you if you have the right attitude!



# Probando

## Why join us?

- **Total Flexibility:** You can organize your work hours completely around your university schedule or other commitments.
- **Career Path:** This is a great entry point if you want to move into Clinical Project Management (PM) or Site Management later on.
- **Supportive Environment:** We are a team that values transparent communication and professional growth.

**Sounds like a fit?** Send a short intro about yourself, your general availability, and your hourly rate to: [hello@probando.io](mailto:hello@probando.io).